

THE STATE OF NEW HAMPSHIRE

SUPREME COURT

In Case No. 2019-0629, Appeal of Terry Clark, the clerk of court on November 14, 2019, issued the following order:

Notice of Docketing and Mandatory E-Filing

On October 25, 2019, Terry Clark filed a Rule 10 appeal, which has been docketed in this court as case number 2019-0629. Because the case in this court was filed after the implementation date of Supreme Court electronic filing (e-filing), the case is governed by the Supplemental Rules of the Supreme Court of New Hampshire for Electronic Filing. These Supplemental Rules, along with the generally applicable Rules of the Supreme Court of New Hampshire, are available on the New Hampshire Judicial Branch website: <https://www.courts.state.nh.us/rules/index.htm>.

The Supplemental Rules require that attorneys submit all documents to the court through the court’s electronic filing system, with the exception of case-initiating documents and certain other documents listed in Supplemental Rule 6. Parties representing themselves and nonlawyer representatives are required to submit all documents to the court conventionally (i.e., they must file paper documents). Electronic filing for self-represented parties and nonlawyer representatives is expected to be implemented on January 1, 2020, for appeals and other cases filed in the Supreme Court on or after that date (i.e., cases docketed with a “2020-” number).

Any attorney who intends to participate in this case or to remain on the service and distribution list must register with the Supreme Court e-filing system. The address for the Supreme Court e-filing system is <https://ctefile.nhecourt.us/login>. The e-filing system is also accessible through the Electronic Services page of the New Hampshire Judicial Branch website: <https://www.courts.state.nh.us/nh-e-court-project/supreme.htm>. Prior to registering with the e-filing system, it is recommended that attorneys review Quick Guide – Registering as an E-Filer, which is available on the Electronic Services page. **Attorneys who are not already registered with the Supreme Court e-filing system must register and electronically file an appearance on or before November 25, 2019.** Registration is mandatory for attorneys who intend to participate in this case or to remain on the service and distribution list. Attorneys who do not intend to participate in this case or to remain on the service and distribution list should file a withdrawal on or before November 25, 2019.

After successfully registering, attorneys will receive through the e-filing system orders and notices issued by the court and filings submitted by other registered attorneys. Attorneys electronically filing a document with the court are not required to submit copies. They must, however, serve any self-represented parties and nonlawyer representatives conventionally by mailing or delivering a paper copy of the filing to self-represented parties and nonlawyer representatives.

Until electronic filing is implemented for self-represented parties and nonlawyer representatives, and until and unless an implementation order is then issued in this case, any self-represented parties and nonlawyer representatives must submit a filing to the court conventionally and mail or deliver a copy of the filing to all other parties. The court will send orders and notices to any self-represented parties and nonlawyer representatives by mail at the addresses they have provided to the court. Self-represented parties and nonlawyer representatives will be served conventionally with filings by other parties.

This order is entered pursuant to Rule 21(8).

**Eileen Fox,
Clerk**

Distribution:

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